



:Welcome to Online Learning:

This guide will walk you through the How to Master Learning Management System. For a step-by-step text walkthrough follow the bulleted font.

If you prefer an audio version, please turn on your speakers or use a headset for personal listening pleasure.

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Welcome to the online learning environment! This may be a completely new concept to you, but online learning is actually a growing trend. College classes, seminars, and even who high schools are now part of the Internet. And why not? The Internet is a highly effective way to transmit data to today's students.

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The Learning Management System, known as the LMS, is just what it sounds like. It's a way to manage your online learning. Why would you need your learning managed, you might ask. Well, in today's world, it's difficult to sit down and take a whole course at once. You just don't have the time. What you need is a way to take in a small bit of information at the time you need it – and in the style you need it. That's where the LMS comes in.

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The LMS is designed with you in mind. It's available at any time and anywhere you have an Internet connection. Whether you're at work or at home, whether it's late at night or lunchtime, you have complete access to it. That kind of availability just isn't possible with conventional teachers and classrooms.

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The LMS takes into account many different student needs. If you're a novice software user, no problem. There's training designed to take you from start to finish in a number of different software applications. You can move from beginner to advanced at your own pace!

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The lessons in the LMS are geared toward teaching you only the information you need. You can learn tips and tricks for making your work easier and a whole lot faster! Remember, this learning tool is for you. It's here to help you learn new skills and get more out of the software you use every day. And since it has so many features, you'll soon see its advantages.

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